

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) May 11, 2009

A resolution approving an amendment to the FY2008-2009 operating budget of the Public Health Emergency Preparedness grant program increasing the budget by \$263,425 for the provision of public health emergency response in the areas of Emergency Preparedness, Pandemic Services and Cities Readiness Initiative and the appropriation of said funds. This item requires the expenditure of Federal through State grant funds in the amount of \$263,425. Resolution sponsored by Commissioner Joyce Avery.

CHECK ALL THAT APPLY BELOW:

☐ This Action does NOT require expenditure of funds.

☒ This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____ : County CIP Funds: \$ _____

State Grant Funds: \$ _____ : State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ 263,425.00

Other funds (Specify source and amount): \$ _____

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Health Department - Emergency Preparedness Services

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ _____
(Type your name & phone #.) (Initials) (Date)

Elected Official: _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ _____
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ _____
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary Bright 545-4963 \ _____
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 545-4514 \ _____
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

A resolution approving an amendment to the FY2008-2009 operating budget of the Public Health Emergency Preparedness grant program increasing the budget by \$263,425 for the provision of public health emergency response in the areas of Emergency Preparedness, Pandemic Services and Cities Readiness Initiative and the appropriation of said funds. This item requires the expenditure of Federal through State grant funds in the amount of \$263,425. Resolution sponsored by Commissioner Joyce Avery.

WHEREAS, That a contract between the Tennessee Department of Health and the Shelby County Government in the amount of \$1,191,000.00 for the period August 1, 2008 – July 31, 2009, was entered into on November 14, 2008 for the Public Health Emergency Preparedness (PHEP) Services Program grant; and

WHEREAS, That a contract amendment has been prepared by the Tennessee Department of Health in the amount of \$1,459,700.00, an increase of \$268,700.00 for the PHEP Services Program Operating Budget No. 679-4004; and

WHEREAS, Said contract amendment has not been fully executed but is anticipated as being fully executed by June 30, 2009; and

WHEREAS, That it is necessary to process the resolution now in order to be able to fully expend the grant because the grant expires July 31, 2009, and the processing of a resolution after the full execution of the grant may prevent the full expenditure of the grant; and

WHEREAS, That it is necessary to amend the FY2009 operating budget of the PHEP Program Operating Budget No. 679-4004 as Shown on Exhibit A; and

WHEREAS, That there is no cost to the County for this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY 2008-2009 Shelby County Operating Budget is hereby amended and funds appropriated in the amount of \$263,425 as per Exhibit A, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That this resolution shall be of no force or effect if said contract amendment is not entered into by Tennessee Department of Health and Shelby County Government by June 30, 2009.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the said contract amendment on behalf of Shelby County Government, an executed copy of which is to be placed on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

Requesting approval of a budget amendment and appropriation of funds in the eleven (11) month FY2008-2009 Operating Budget in the amount of \$263,425 .

This is a contract between Shelby County Government and the Tennessee Department of Health for the Public Health Emergency Preparedness (PHEP) Program.

II. Source and Amount of Funding

A. Tennessee Department of Health \$1,459,700

| <u>PHEP Grant Fund-679-4004</u> <u>August 1, 2008 – June 30, 2009</u> | <u>Current</u> <u>Budget</u> | <u>Budget</u> <u>Adjustments</u> | <u>Revised</u> <u>Budget</u> |
|--|---------------------------------|-------------------------------------|---------------------------------|
| Revenues | (\$1,091,750) | (\$263,425) | (\$1,355,175) |
| Personnel Expenditures | 75,612 | 183 | 75,795 |
| O & M/Net Transfers | 316,138 | 263,242 | 579,380 |
| <u>Net Income</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |

B. There are no other costs, directly or indirectly, associated with this resolution.

C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

III. Contract Items

A. This is a contract funding the Health Department for the following activity:

- Bioterrorism Preparedness Services is a program to upgrade emergency preparedness and response capabilities related to bioterrorism, outbreaks of infectious disease, natural or man-made disasters and other public health threats and emergencies.

B. Contract is for the period August 1, 2008-July 31, 2009 in the amount of \$1,459,700.00 budgeted as follows:

| | |
|-----------------------------|----------------------|
| Emergency Preparedness | \$1,007,000.00 |
| Pandemic Services | \$ 80,300.00 |
| Cities Readiness Initiative | <u>\$ 372,400.00</u> |
| Total Contract | \$1,459,700.00 |

Estimate to be budgeted and incurred \$1,355,175.00

IV. Additional Information Relevant to Approval of this Item

- Administration recommends approval of this Resolution.
- This budget amendment will permit maximum utilization of grant funds.
- There is no cost to the County for this activity.
- Bioterrorism ensures that all Public Health Preparedness Program staff maintain the security of proprietary information including the Tennessee Emergency Management Plan, readiness assessments, and the locations of the Strategic National Stockpile (SNS) warehouse, vaccine or antibiotic stockpiles and the state pharmaceutical cache.
- Contract requires the MSCHD to collaborate with local emergency/medical agencies for upgrading preparedness and response capabilities related to bioterrorism, outbreaks of infectious disease, natural or man-made disasters and other public health threats of emergencies.
- Ensure the MSCHD can receive, manage and rapidly distribute stockpiles of medication and medical material in a community-wide bioterrorism event or public health threat.